

CALCUTTA GIRLS HIGH SCHOOL
118, Princep Street, Kolkata – 700 072
(MANAGED BY THE METHODIST CHURCH IN INDIA)
ADMISSION TO CLASS XI 2024 – 25 SESSION
INFORMATION SHEET

Admission is subject to candidates' passing the ICSE Examination of March 2024 having Hindi/ Bengali as one of their pass subjects.

Admission Forms for class XI , Session April 2024 – March 2025 will be available online from 22nd Decemcer,2023 to 16th January, 2024.

➤ **Follow the given steps to facilitate submission and subsequent acceptance of your Application Form .**

- **Application forms will be accessible on our website www.cghs1856.org**
- **Fill up the Admission Form online. Google Chrome is recommended for better accessibility.**
- **Follow the procedure serially while filling the application form. You are requested to provide whatsapp number in the application form.**
- **After filling the form click on mail verification and phone verification buttons.**
- **Press SUBMIT button and wait for PDF generation.**
- **When the print format appears on your screen, either print or save application form along with Bank Challan copy.**

The price of the Application Form may be paid as follows :

For Online payment:

- ❖ Please visit our school website, click on the pay challan tab and follow the instruction. Payment to be made from 3rd January to 13th January, 2024.

For Cash payment of fees:

- ❖ Deposit the printout of the Bank Challan along with Rs. 1500/- (in cash only) at Axis Bank, 69 Ganesh Chandra Avenue Branch, Kolkata 700 013. Phone No. **2215 2014 / 15 / 16 / 17** from 3rd January to 16th January, 2024.

Colour printout of the Application Form with photos (ward & parents) is mandatory. No pasted photograph will be accepted.

FOR CGHS APPLICANTS ONLY :

- Photocopies of the Birth Certificate and final Report Cards of Classes VIII, IX & half yearly Report Card of Class X must be submitted along with the application forms.

- **FOR NON CGHS APPLICANTS ONLY :**

Photocopies of the Birth Certificate and Final Report Cards of Classes VIII, IX & half yearly Report Card of Class X must be submitted along with the application forms. Original report cards are to be produced at the time of form submission.

- **For CGHS and NON CGHS APPLICANTS :**

The hard copy of above mentioned documents are to be submitted to the Enquiry Office of Calcutta Girls' High School from 15th January 2024 to 17th January 2024 (Timing: 11:00am to 3:30 pm).

ALL FEES PAID AT THE TIME OF ADMISSION ARE NON-REFUNDABLE AND FURTHER REQUEST IN THIS REGARD WILL NOT BE ENTERTAINED.

Information regarding the list of selected (CGHS & NON - CGHS) candidates will be posted on the website on 30th January, 2024.

➤ **Eligibility for admission in different streams :**

- For Humanities stream - 55% and above in English, 60% and above in Maths (if maths selected) in the school examinations for Classes IX & X (cumulative).
- For Science stream - 55% and above in English, 60% and above in Science subjects (selected subject) and Maths in the school examinations for Classes IX & X (cumulative).
- For the Commerce stream - 55% and above in English, 60% in Maths, in the school examinations for Class IX & X (cumulative).
- For Computer Science, a student must have Computer Science as a subject in ICSE and must also have an average of above 60% in school examinations of Classes IX and X (cumulative).

	STREAM : A (HUMANITIES)	STREAM : B (SCIENCE)	STREAM: C (COMMERCE)
GROUP I	Mathematics/ Business Studies (Optional)	Mathematics / Business Studies	Mathematics / Business Studies
GROUP II	Geography / Home Science / Sociology	Physics	Commerce
GROUP III	Political Science / History	Chemistry	Accounts
GROUP IV	Economics / Computer Science	Biology / Computer Science	Economics / Computer Science
GROUP V (Optional)	2nd Language / Psychology (Optional)	2nd Language / Psychology (Optional)	2nd Language (Optional)

*Subject chosen from any group may be discontinued if less than 15 students register for it.

N.B.–Students cannot take up the same subject from two groups.

➤ **Please fill up the attached formats with your choice of subjects:**

- ❖ **English is a compulsory subject for all streams.**
- ❖ **In Humanities, you are required to choose one elective subject from group II , III & IV. However group I and group V are optional.**
- ❖ **In Science and Commerce , you are required to choose one elective subject from group I to IV. However group V is optional.**

➤ **Allotment of Stream is at the sole discretion of the Management.**

➤ **Please list a second choice of stream as well .**

- ❖ **Kindly consider the merits and demerits of the various boards of examination (I SC / CBSE) before accepting admission.**
- ❖ **Please note that students requesting Transfer Certificates between April 2024 and December 2024, will be required to pay THREE MONTHS SCHOOL FEES IN LIEU OF NOTICE.**
- ❖ **Non- CGHS students are requested to submit their original Transfer Certificate within 15 days after the publication of ICSE result.**

Classes XI & XII are integral parts of the school, hence students must abide by all rules and regulations of the school that are enforced and of those that may be introduced from time to time.

NOTE: YOU ARE REQUESTED NOT TO FOLD THE COMPLETED APPLICATION FORM ALONGWITH THE ATTESTED DOCUMENTS.

- ❖ **The schedule is subject to changes in case of any emergency. Any change in schedule will be uploaded on the school official website.**